

**STONY LANE SWIM CLUB
PARTY REQUEST FORM**

1. Date of Request: _____
2. Contact Information:
Member Name: _____
E-Mail Address: _____ Phone Number: _____
3. Complete the section below relevant to the type of party you wish to host. Note that "Mini Parties" may include 7 to 12 guests and are permitted during pool hours only. Regular parties are those with 13 or more guests.

A. Party During Regular Hours

Date of Function: _____ Rain Date: _____
Start Time: _____ End Time: _____ Total Number of Guests (over age 2): _____

Fees (3 parts):

1. Pool Rental Fee \$ 100⁰⁰
2. \$3.00 per guest \$3.00 x _____ # guests = \$ _____
3. Additional Guard Fees if necessary (as needed depending on time of party and # of guests; determination is made solely at the discretion of the Pool Manager):
- Guard #1 _____ at \$9.00/hour x _____ hours = \$ _____
- Guard #2 _____ at \$9.00/hour x _____ hours = \$ _____
- Guard #3 _____ at \$9.00/hour x _____ hours = \$ _____

TOTAL COST \$ _____

B. Party AFTER Regular Hours

Date of Function: _____ Rain Date: _____
Start Time: _____ End Time: _____ Total Number of Guests (over age 2): _____

Fees (3 parts):

1. Pool Rental Fee \$ 100⁰⁰
2. \$3.00 per guest \$3.00 x _____ # guests = \$ _____
3. Mandatory: Guard fees are double time after hours:
- Guard #1 _____ at \$18.00/hr x _____ hours = \$ _____
- Guard #2 _____ at \$18.00/hr x _____ hours = \$ _____
- Guard #3 _____ at \$18.00/hr x _____ hours = \$ _____

TOTAL COST \$ _____

C. Mini Party During Regular Hours (7-12 Guests)

Date of Function: _____ Rain Date: _____
Start Time: _____ End Time: _____ Total Number of Guests (over age 2): _____

Fees (3 parts):

1. Pool Rental Fee \$ 25⁰⁰
2. \$3.00 per guest \$3.00 x _____ # guests = \$ _____
3. Additional Guard Fees if necessary (as needed depending on time of party and # of guests; determination is made solely at the discretion of the Pool Manager):
- Guard #1 _____ at \$9.00/hour x _____ hours = \$ _____

TOTAL COST \$ _____

For All Parties

Please indicate the total number of Stony Lane Club members who will also attend your party. This information is solely for lifeguard planning purposes; you will not be charged guest fees for members.

Total number of Club members attending the party: _____

PARTY RULES

- A. Members must complete a Statement of Member Responsibility form and return the form to the Pool Manager before a party is scheduled. This form is available on www.stonylaneswimclub.org.
- B. Parties must be approved in advance by the Pool Manager, and approvals are subject to the discretion of the Manager acting under the authority of the Board. **Parties are not permitted on holiday weekends (Memorial Day, 4th of July, Labor Day)**. Members hosting a party are responsible for the conduct of their guests and any damages to the pool, facilities, or grounds. The member assumes all responsibility and liability for the consumption of alcoholic beverages by their guests. Payments for parties are due at or before the time of the party and checks are payable to Stony Lane Swim Club.
- C. For a **PARTY DURING REGULAR HOURS**, the Pool Manager must be notified at least one week in advance of any party of 13 or more guests. Members shall pay \$100 plus \$3.00 per guest over age two, and are responsible for the regular compensation of the lifeguards assigned to the party. Lifeguard assignments are at the discretion of the Pool Manager. Parties of 13 or more guests are entitled to the use of both grills and will receive party setup assistance from pool staff.
- D. For a **PARTY DURING NON-CLUB HOURS**, arrangements must be made at least two weeks in advance with the Pool Manager. The cost is as above, plus double time compensation of the lifeguards assigned to the party. Parties of 13 or more guests are entitled to the use of both grills and will receive party setup assistance from pool staff.
- E. For a **MINI PARTY DURING REGULAR HOURS**, the Pool Manager must be notified at least 24 hours in advance of any party of 7-12 guests. Members shall pay \$25 plus \$3.00 per guest over age two. Mini parties are entitled to the use of one grill.

Please pay for all fees in a check payable to "Stony Lane Swim Club."